

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE U		PAGE OF PAGES 1 21	
2. AMENDMENT/MODIFICATION NO. 0002		3. EFFECTIVE DATE 27-Apr-2017		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVAL AIR WARFARE CENTER AD (PAX) CODE 2.5.1.5 BLDG 441 21983 BUNDY ROAD PATUXENT RIVER MD 20670		CODE N00421		7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				<input checked="" type="checkbox"/> X		9A. AMENDMENT OF SOLICITATION NO. N00421-16-R-0023	
				<input checked="" type="checkbox"/> X		9B. DATED (SEE ITEM 11) 10-Apr-2017	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to correct wording within Section L, Part B, 1.4.3.2.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)		27-Apr-2017	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The following have been modified:

SECTION A**AMENDMENT 0002:**

The purpose of this amendment is to revise wording in the Qualification/Recruitment/Retention in Section L as outlined herein.

Revise Section L, Part B, Paragraph 1.4.3.2 to read as follows:

“1.4.3.2 Description of how the offeror will ensure personnel have the security Clearances within the required timeframe, that personnel meet the experience and education requirements as detailed in the personnel labor category descriptions including certification requirements, such as Reliability Centered Maintenance (RCM). The government anticipates 50% of the entire Year 1 Non Performance Based Workforce being put on Contract right after contract award and **anticipates ten (10) key personnel to be required during the issuance of the first task order(s) after contract award.**”

All other terms and conditions remain unchanged.

AMENDMENT 0001:

The purpose of this amendment is to respond to questions with reference to this solicitation, incorporate associated changes, and incorporate additional clauses and provisions..

- **The following questions were received and changes are hereby incorporated as outlined within each response:**

Reference: RFP, Section L-(1), Part B, Paragraph 2.1

Q1: The Past Performance form has a scrolling data entry block for Contract Effort Description on the first page that will be limited to the first 8 lines when printed. This will prevent fully describing the Section L inputs for this element. Can the offeror include the Past Performance form content directly into their Volume 2 proposal for printing and submit the completed PDF electronically with the same information?

A1: Offerors are allowed to include the full “Contract Effort Description” (from the form) in the Technical Volume 2 within Annex 1. (No change to the solicitation.)

Reference: RFP, Section M, Part B, Paragraph 2.0 PAST PERFORMANCE

Q2: The Magnitude dollar values and labor hours seem excessive for a Small Business Set Aside. A business with 3+ past performance in this range would no longer be small business under this NAICS code. Would the government consider lowering the Magnitude values to be \$6M-\$8M per year and 80,000-100,000 hours per year, which would be more reasonable for Small Business prime contracts?

A2: The dollar value under “Magnitude” has been revised to read, “Contract total greater than \$40M. Annual contract value greater than \$8M.” A revision is included in Section M. Note: Offerors are reminded that the relevancy of past performance information is a measure of the extent of similarities between service/support efforts and will be assigned as such. The table has been revised in Section M, Part B, paragraph 2.0.

Magnitude:	
Dollar value	Contract total value <u>greater than \$40M</u> . Annual contract value <u>greater than \$8M</u> .
Labor hours	<i>Removed</i>
Contract term	Contracts with a term of five years. Contract with a term of less than three years

	with a similar annual value and complexity.
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Reference: RFP, Section L, Part B, Paragraphs 3.7.2.1 and 3.7.2.2

Reference: RFP, Section C, SOW, Paragraph 20.8, Labor Qualifications

Reference: RFP, Section C, SOW, Paragraph 20.10 LABOR QUALIFICATIONS

Q3: “Computer Scientist, Journeyman” is listed in the hour allocations in Section L but there is not a labor category in Section C. Conversely, there is a “Computer Scientist, Senior” listed in Section C without hours in Section L. The Labor Qualifications table in Paragraph 20.8 lists the labor category qualification as “Journeyman”. Is the labor category defined in Section C supposed to be “Computer Scientist, Journeyman”?

A3: The Computer Scientist, Senior has been changed to Computer Scientist, Journeyman in Section C, Paragraph 20.10 under “NON-KEY PERSONNEL”.

Reference: RFP, Section L, Supplies or Services and Prices

Q4: The paragraph describes the listed page counts as “recommended pages”. Is there any penalty for exceeding the recommended page count?

A4: No. (No change to the solicitation.)

Reference: RFP, Section B, Supplies or Services and Prices

Q5: Section B “Supplies and Services or Prices,” Items 0001, 0006, and 0010 each represent a summation (rollup) of the Base and 4 Option Years for LOE Labor (0001), Performance Base Labor (0006), and ODCs (0010). There is no requirement to fill-in information for Items 0002, 0003, 0004, 0005, 0007, 0008, 0009, 0011, 0012, 0013, 0014, 0015, and 0016 because they are Not Separately Priced. Is it true that Section B fill-ins are only required for Items 0001, 0006, and 0010?

A5: Yes. (No change to the solicitation.)

Reference: RFP, Section B, Clause 5252.211-9503

Reference: RFP, Section L, Paragraph 3.7.2.1

Q6: There is a discrepancy between the LOE Total labor hours shown in 3 locations. Location 1: RFP Page 15, Clause 5252.211-9503 Level of Effort, para (a) lists total hours in the paragraph and in the table as 598,110. Location 2: RFP Page 112, Paragraph 3.7.2.1, the LOE total hours shown is 598,110. Location 3: RFP Page 113 Non Performance Based table under Paragraph 3.7.2.1, shows the Estimated Total Hours as 598,150. Would the Government please confirm that the table value of 598,150 is correct?

A6: The table value of 598,150 is correct. The total labor hours have been changed in Section B, NAVAIR Clause 5252.211-9503 and Section L, Part B, paragraphs 3.7.2.1.

Reference: RFP, Section L, Paragraph 3.7.2.2

Q7: There is a discrepancy between the LOE Total labor hours shown in 2 locations. Location 1: Page 113, Paragraph 3.7.2.2, the Government estimate is 73,890. Location 2: Page 115 Performance Based table under Paragraph 3.7.2.2, the Estimated Total Hours listed is 73,850. Would the Government please confirm that the table value of 73,850 is correct?

A7: The table value of 73,850 is correct. The total labor hours have been changed in Section L, Part B, paragraphs 3.7.2.2.

Reference: RFP, Section J, Attachment P6, Item 8

Q8: The Attachment P6 instructions, Contractor item 8 specifies the labor for CLIN 0001 is carried to Section B. This only applies to the Level of Effort (LOE) hours in the table starting on page 112. There is no mention of CLIN 0006 in the instructions. Should the Offeror complete a separate set of P6 artifacts for the Performance Based estimate? If not, please provide guidance on how to incorporate CLIN 0006 pricing.

A8: Attachment P6 has been updated to include a spreadsheet for CLIN 0006. The instructions have also been updated with reference to summary sheets.

Reference: RFP, Section C, Paragraph 20.2

Q9: The table shows two lines for Program/Project Analyst, Junior each showing 1 security clearance required. Should the Program/Project Analyst, Junior appear in the table one time and thus require only one secret clearance at the issuance of the Task Order?

A9: The Secret Clearance Information table should only have one (1) Program/Project Analyst, Junior listed. The table in Section C, paragraph 20.2 has been revised.

Reference: RFP, Section L, Part A, Paragraph 3.0

Reference: RFP, Section L, Part B, Paragraph 2.1

Q10: The Proposal Organization and Page Count table lists the Past Performance Annex 1 to be part of Section 3, which would be Price and Cost. Section B, Paragraph 2.1 specifies that it is to be included “as Annex 1 to this Past Performance Volume.” Section B also mentions Annex 1 be provided electronically, which contradicts the table in Paragraph 3.0. Should the table in Paragraph 3.0 be updated to show the Annex 1 as part of Section 2.0, Past Performance? And should Annex 1 be provided in both printed and electronic forms?

A10: Annex 1 has been relocated under Volume 2, 2.0 Past Performance of the “Proposal Organization and Page Count” table in Section L, Part A, paragraph 3.0. Please provide Annex 1 in both printed and electronic forms.

Reference: RFP, Section C, SOW, Paragraph 20.7

Q11: The qualifications substitution chart highlights how higher degrees may be substituted with lower degrees and extra experience. However, for Master’s Degree, it is not clear from this table whether a MS/MA could be replaced with AS/AA and extra experience or extra experience all together. Can candidates qualify for Senior labor categories with any of the following combinations:

MS/MA + 10 years OR

BS/BA + 14 years OR

AS/AA + 18 years OR

20 years of experience?

A11: The table in Section C, Paragraph 20.7 has been revised to include substitutions for the Master’s degree. The table has also been updated to include the word “relevant” with reference to work experience in all substitutions.

Reference: RFP, Section C, SOW, Paragraph 20.10 LABOR QUALIFICATIONS

Reference: RFP, Section L, Paragraphs 3.7.2.1 and 3.7.2.2

Q12: Could the Government clarify how many hours are allocated for the Computer Scientist, Senior, SOC 15-1221? The charts in Section L under paragraphs 3.7.2.1 and 3.7.2.2, pages 112-115 do not include this labor category? What is the requirement for this?

A12: The “Computer Scientist, Senior” has been corrected to “Computer Scientist, Journeyman”. Please refer to Question #3.

Reference: RFP, Section C, SOW, Paragraph 20.7

Q13: Could the Government clarify the experience requirement for the following: Program Manager, Senior (Key), SOC 11-1021 (page 50): RFP states, “Experience must include three (3) years of which must have been in the previous six (6) years, in support of Navy Acquisition management; and a minimum of seven (7) years supervisory experience. At least eight (8) years of experience in the planning...” In paragraph 20.7, it states that a SENIOR must have over 10 years of experience; does the Program Manager require 7 years supervisory + 8 years of planning = 15 years?

A13: Section C, Paragraph 20.7 has been changed to include “Note: Specific experience requirements are included under each labor category” to the Junior, Journeyman, and Senior experience statements. The “Experience” section of all labor categories under Section C, paragraph 20.10 has been reviewed and appropriate changes have been made to provide clarification with reference to the years of experience required for each category. In addition, where appropriate, “Experience may be concurrent” has been added to the experience section of the category.

Reference: RFP, Attachment P8, Past Performance Information Form, Page 1 “Task/Delivery Order” form field and Page 2 “Demonstrated Systemic Improvement” paragraph form field

Q14: The “Task/Delivery Order” form field and the “Demonstrated Systemic Improvement” paragraph form field are linked together. After inserting text in one form field and moving to a new form field, the text duplicates in each linked form field. This causes the full text of both fields to display in each of the separate form areas. Will the Government provide an updated form without linked fields?

Q14: Attachment P8 has been replaced with a different version of the form.

- **The following clauses and provisions are hereby incorporate as outlined below:**

Section I – FAR clauses added by reference:

52.203-19 – Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017)
52.222-59 – Compliance With Labor Laws (Executive Order 13673) (Dec 2016)
52.222-60 – Paycheck Transparency (Executive Order 13673) (OCT 2016)
52.222-61 - Arbitration of Contractor Employee Claims (Executive Order 13673) (Dec 2016)

Section K – FAR and DFAR provisions added by reference:

52.203-18 – Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements - Representation (Jan 2017)
252.225-7003 - Report of Intended Performance Outside the United States and Canada—Submission with Offer (OCT 2015)

Section K – FAR provision added in full text:

52.222-57 – Representation Regarding Compliance with Labor Laws (Executive Order 13673) (Dec 2016)

Section L – FAR provisions added by reference:

52.222-58 - Subcontractor Responsibility Matters Regarding Compliance with Labor Laws (Executive Order 13673) (Dec 2016)

- **All other terms and conditions remain unchanged.**

BASIC SOLICITATION:

POINTS OF CONTACT

CONTRACT SPECIALIST: SUSANTI BEEBE

TELEPHONE NUMBER: 301-757-3652

EMAIL ADDRESS: susanti.beebe@navy.mil

CONTRACTING OFFICER: MELINDA STANN

TELEPHONE NUMBER: 301-757-0008

EMAIL ADDRESS: melinda.stann@navy.mil

CONTRACTING OFFICER REPRESENTATIVE:

TO BE DETERMINED AT CONTRACT AWARD

SUMMARY

- (1) This acquisition is a small business set aside that will result in a Single Award Indefinite Delivery/Indefinite Quantity (IDIQ) contract.
- (2) The Product/Service Code (PSC) for this procurement is D302.
- (3) The resulting Single Award IDIQ contract will have an ordering period of five (5) years.
- (4) This contract will include cost-plus-fixed-fee (CPFF) and cost reimbursement (non-fee bearing) line items.
- (5) Task Orders issued from this contract award will reflect CLINs by Funding type.
- (6) The contractor will not be authorized to access any classified information under this contract unless a final DD254 is incorporated.

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

L1 CONTENT OF PROPOSALS**L – [1] CONTENT OF PROPOSALS (SERVICES) (April 3, 2017)****PART A GENERAL INSTRUCTIONS****1.0 GENERAL**

The Offeror must respond to all requirements of the solicitation and may not alter or rearrange the solicitation. The Offeror is advised that the Government may incorporate any portions of the Offeror's proposal into the resulting contract.

In presenting material in the proposal, the Offeror is advised that quality of information is more important than quantity. Clarity, brevity, and logical organization shall be emphasized during proposal. Statements that the prospective Offeror understands, can comply with, or will comply with, the specifications, and paraphrasing the requirements or parts thereof without supporting information are considered inadequate by the Government, and may result in assessing weaknesses and/or deficiencies.

The Offeror must include any data that illustrates the adequacy of the various assumptions, approaches, and solutions to problems. Failure to address a specific factor or subfactor clearly may be considered a deficiency. Unnecessarily elaborate brochures or other presentation materials beyond that sufficient to present a complete and effective proposal is neither necessary nor desired.

The Government advises the Offeror that taking exception or deviating from any term or condition of the RFP may result in the assessment of a deficiency to the proposal.

Throughout these instructions, a "principal subcontractor" is defined as a subcontractor who provides at least 20% of the proposed total price/cost (excluding the Offeror's profit/fee), for the contract or provides one or more Key Personnel. "JV Team member" is defined as one of the entities that make up a joint venture (JV) formed for the purpose of responding to this solicitation.

Questions: Offerors may submit comments regarding solicitation requirements by emailing the contract specialist at Susanti.Beebe@navy.mil AND the Contracting Officer at Melinda.Stann@navy.mil. It is required that all questions be received within 10 calendar days of the date this solicitation is issued. Questions received after 10 calendar days may not be answered prior to the proposal due date.

2.0 PROPOSAL FORMAT

Written proposals must be formatted using a Times New Roman 12 pt Normal font (no reduction permitted), single-spaced with 1-inch margins all around, and formatted for standard 8.5 x 11 inch paper. All pages should be numbered with section and page numbers. When foldout pages are used they must not exceed 11 x 17 inches and will be counted as 1 page. Drawings may be provided separately and may be any size but should be folded to approximately 8.5 x 11 inch standard size and will count as 1 page. Tables shall contain no smaller than a 10 pt font. Graphs shall be presented in no smaller than a 10 pt font and should contain a grid, which allows values to be read directly from the graph to the same accuracy that a 10 x 10 to the ½ inch grid provides. Graphic resolution, including such data as tables or charts, should be consistent with the purpose of the data presented.

The Offeror will provide one complete copy of the proposal to the Procuring Contracting Officer (PCO) as electronic files fully compatible with Microsoft 2010 and for information not supported by MS Office products, with the latest Adobe Acrobat reader on a CD-ROM. The Offeror will ensure that the Price/Cost Volume is provided on a separate CD-ROM. Each CD-ROM is to be labeled for content and the Offeror's name. If a discrepancy exists between the original paper copy of the proposal and the disk copy, the paper copy will take precedence.

3.0 PROPOSAL CONTENT AND VOLUMES

The Offeror must present proposal information in a manner that facilitates a one-to-one comparison between the information presented and this Proposal Instruction. Proposal information must be structured such that its Volume/paragraph number matches the Proposal Instructions Volume/paragraph number provided in section L "Part B Specific Instructions" to which it is responding, although the Offeror may add lower tier subparagraphs. The Offeror must provide reasons it will not provide information for a particular paragraph. The proposal information instructions are structured by paragraph numbers where first, second, third, and fourth parts correspond to the volume, book, section, and element, etc., in the Offeror's proposal.

Each volume of the proposal shall be submitted as one original and additional copies as specified in the table below. The table below supersedes the copies requested in Block 9 of the Standard Form (SF) 33. All volumes of the original proposal shall be delivered to the address provided in Section 4.0 prior to the closing date/time stated in this solicitation. Page recommendations for each volume, if any, are also specified in the table below.

Proposal Organization and Page Count:

Volume	Section	Title	Page Recommendations	Copies Required
1	1.0	Technical Proposal		1 Original; 3 Paper Copies; 1 Electronic Copy
	1.1	Workforce/Personnel Qualifications/Key Personnel	10 pages 2 pages per resume	
	1.2	Understanding of the Work/Sample Tasks	10 pages for each task	
	1.3	Understanding of the Work/Statement of Work Approach	20 pages	
	1.4	Management Plan	20 pages	
2	2.0	Past Performance	15 pages	1 Original; 2 Paper Copies; 1 Electronic Copy
Annex 1	2.0 Annex 1	Past Performance Supporting Documents	No page recommendation	1 Original; 1 Paper Copy; 1 Electronic Copy
3	3.0	Price/Cost	No page recommendation	1 Original; 1 Paper Copy; 1 Electronic Copy

Each volume shall contain the following information:

-Cover and title page

- Title of proposal and proposal number as applicable
- Offeror's name, address, and POC
- RFP number
- Proposal volume/book number
- Copy number
- Table of Contents (The table of contents must provide sufficient detail to enable easy location of important elements)
- Use tabs and dividers

The Offeror shall submit a Cross Reference Matrix (CRM) for the Technical Volume, similar to the example below, to help ensure that all solicitation requirements are addressed and to facilitate the evaluators' review of the Offeror's proposal. The CRM should be a single integrated matrix and cross-reference the proposal volumes and paragraphs to specific RFP requirements, as well as other parts of the proposal that contain relevant information. The Offeror's CRM may be identical to the example below or revised such as to add columns to indicate the page number on which information may be found, identify where other relevant information in the proposal is located, or provide other comments. The CRM does not count against any of the proposal page limitations.

EXAMPLE OF A CROSS REFERENCE MATRIX (CRM)

Section L – Proposal Instructions	Government RFP Requirement	Section M – Evaluation Factor	Offeror's Proposal Reference	CLIN Reference
Volume 1 Technical	Example: Section L, Para 1.1 Note: This column shall address all subparagraphs	2.A	Provide reference to Offeror's Proposal Volume I – Technical. Example: Refer to appropriate page number in Offeror's written proposal	
Volume 1 Technical				
Volume 1 Technical				

4.0 PROPOSAL SUBMISSION:

Clearly mark all packages with the solicitation number. All proposals shall be received at the address below no later than the date and time specified in Block 9 of the SF 33 of the RFP.

Offeror shall hand carry or submit proposals via United States Postal Service or through a commercial carrier using the address provided below. Hand carried proposals shall be delivered, attention Melinda Stann and/or Susanti Beebe. Offeror shall not submit proposals by facsimile or electronically via email.

*Naval Air Systems Command
Code: AIR-2.5.1.5.10 (Susanti Beebe)
22473 Millstone Road
Patuxent River, MD 20670
Solicitation Number: N00421-16-R-0023*

5.0 PROPOSAL PACKAGING:

The Offeror shall package the proposal volumes in cartons or equivalent packaging containers in the most efficient manner possible grouping like volumes to the maximum extent possible. Each container shall be single person portable. One container shall include all Original Proposal volumes including the original/signed documents submitted as part of Volume 3 Cost/Price.

Each box should include a packing slip detailing the contents to include the volume number, title, and copy number. Also, each box should be stamped or marked “For Official Use Only” and “Source Selection Information – See FAR 2.101 and 3.104.”

6.0 CLASSIFIED DATA

All proposals must be UNCLASSIFIED.

7.0 SOLICITATION CHANGES

For notice of any changes and additional information provided by the Government for the solicitation, please go to www.FedBizOpps.gov.

PART B SPECIFIC INSTRUCTIONS

Cost or pricing information shall only appear in the Price/Cost volume.

1.0 VOLUME 1: TECHNICAL

The Offeror shall provide all information and data required to conduct a thorough and complete technical evaluation. The Offeror shall address the following in the proposal:

1.1 Workforce/Personnel Qualification/Key Personnel

The Offeror shall propose personnel that meet all labor category requirements. Personnel must also have the required minimum level of security clearance as outlined within the solicitation. The offeror shall submit a statement agreeing that all personnel requirements, inclusive of non-key personnel, shall be met throughout contract performance.

The following definitions apply: A “contingent hire” is an individual who has committed, under a signed letter of intent (LOI), to being employed by the offeror with a stated salary, if the offeror is awarded the contract. A “prospective hire” is an individual that the offeror has committed to hiring if the offeror is awarded the contract whose identity may not be known until after award.

Labor Category Information. The offeror shall propose in accordance with the labor categories and minimum labor qualifications provided in the SOW. The labor category titles shall be used consistently throughout the proposal for both Non-Performance Based SOW (Section 4.1 – 4.4) sections and Performance Based SOW (Section 4.5) sections.

Key Personnel Resumes:

For all proposed current or contingent Key Personnel, provide a resume of the work assignments, training, etc., that demonstrates the experience and specialized qualifications of each key person proposed. Resumes shall contain, at a minimum, the following information:

- Employee name
- Years of employment experience in most recent listed first, including narrative description of duties and responsibilities
- Current position, title and employer
- Educational history
- Institution name, degree or certification earned, and year for all degrees or certifications earned
- Specialized training or certifications as it relates to the labor category qualifications and the year training was completed or certification was achieved

- Current level of security clearance and status (final, interim, or pending)
- Location (Government or Contractor site along with the City and State)

No prospective hire may be proposed as Key Personnel.

The Government may check backgrounds to verify experience, education or certifications received.

If the qualification (i.e. education, experience) does not readily or easily compare to the minimum qualification stated in the SOW, the offeror shall provide an explanation as to the equality of the proposed qualification to meet the minimum qualification.

1.2 Understanding of the Work/Sample Tasks

The offeror shall provide a written response to the sample tasks provided below. The offerors should assume that all sample tasks would be issued as Cost Plus Fixed Fee Completion type orders. The response shall include anything identified within the tasks and also include the following:

- Provide a detailed description of the approach, including a detailed step-by-step procedure and methodology which would be used in accomplishing each task
- Assumptions
- Schedule and Manpower Utilization (no cost data)
- Identify risks and risk mitigation strategies

Sample Task 1: The contractor has been tasked to expand the NAVSEA Planned Maintenance System (PMS) to the next generation guided missile destroyer (DDG class) ships. Describe your technical approach to maintaining full support for the existing user community while identifying and implementing new capabilities. Provide your technical approach to gathering and managing requirements, developing an implementation plan, addressing software development and system accreditation(s), addressing how the systems design could capitalize on new technology features (such as increased health monitoring), addressing any features or differences expected between ship deployed and centralized systems, populating required data, and supporting 4.11.3 task management. Provide an overview of key stakeholders

Sample Task 2: The contractor has been tasked to develop a shipboard Performance Support tool (not integrated with the IETM) that would allow shipboard maintainers to develop maintenance assistance videos and abstracts to supplement technical procedures for equipment maintenance. The tool will also allow the In-Service Engineering Activity (ISEA) to provide supplemental material with video, instructions, and/or graphics to rapidly augment standing IETM and Training materials. The tool will need to allow these supplements to be hosted and linked to the maintenance task for local use. Once approved by the ISEA and Program Managing Office they will be made available to Data Librarians and Work Center Supervisors as a community approach between ships, and be available for use as appropriate. The community resources should support not only asynchronous distribution but also community feedback and commenting on the provided supplements.

Sample Task 3: The contractor has been tasked to develop an IETM for a non-ACAT system that is integrated across multiple NAVSEA and NAVAIR platforms which when operating as an independent IETM does not require a hosted environment, may be distributed via CD/DVD and network distribution, and can be quickly tailored to accept a wide variety of S1000D compliant IETM content.

Note: These sample tasks are issued to judge the contractor's ability to understand the tasking, and provide the process and management techniques to complete the tasking. The contractor has full latitude in the format of the response. Creative approaches and cost cutting solutions and ideas are always encouraged.

1.3 Understanding of the Work/Statement of Work Approach

1.3.1 Provide a written narrative of the offeror's proposed understanding and capability to perform the requirements of the SOW. The offeror's response shall be limited to the following paragraphs of the SOW.

4.1.1.1; 4.1.1.2; 4.1.3.2; 4.1.3.5; 4.1.4.1; 4.5.1.1; 4.5.2.1; and 4.5.2.3.

The narrative for each SOW paragraph shall include, but is not limited to, the elements set forth below:

1.3.1.1 Provide a detailed description of the approach, including a detailed step-by-step procedure and methodology which would be used in accomplishing each task.

1.3.1.2 Identify reference documents that would be utilized to perform the SOW tasking

1.3.1.3 Identify any areas that may impact successful performance

1.3.1.4 Provide a description of possible areas to be investigated in researching each task area

1.4 Management Plan

The offeror's management plan shall address the following:

1.4.1 Overall Management Approach: Offerors shall address in sufficient detail the following:

1.4.1.1 Adequacy of management and resources to support the technical requirements of the solicitation and ability to function as a viable and productive partner with the Government

1.4.1.2 Procedures to be taken to ensure quality and cost control

1.4.1.3 Plan for early identification and resolution of problems; and

1.4.1.4 Identification of potential performance risks and proposed risk mitigation solutions.

1.4.2 Usage of Teaming, Personnel, and Subcontractors: Offerors shall present in sufficient detail the following:

1.4.2.1 Description of the cohesive integration of the teaming partners into the overall management approach and how the offeror will leverage their strengths to increase value to the customer through technical leadership, quality assurance, and process improvement;

1.4.2.2 How and why selected subcontractor(s) were chosen, which knowledge and skills the offeror will be acquiring through each subcontract, the level of subcontract effort expected;

1.4.3 Qualification/Recruitment/Retention: Offerors shall present in sufficient detail the following:

1.4.3.1 Qualification/recruitment/retention procedures that would provide workforce improvements and upgrade the skills of highly trained and motivated personnel;

1.4.3.2 Description of how the offeror will ensure personnel have the security Clearances within the required timeframe, that personnel meet the experience and education requirements as detailed in the personnel labor category descriptions including certification requirements, such as Reliability Centered Maintenance (RCM). The government anticipates 50% of the entire Year 1 Non Performance Based Workforce being put on Contract right after contract award and [anticipates ten \(10\) key personnel to be required during the issuance of the first task order\(s\) after contract award.](#)

1.4.4 Transition Plan: The services under this solicitation are vital to the Government and must be continued without interruption. The offeror is required to submit a written narrative delineating a transition plan based on a 30 day period after award that ensures a smooth workplace changeover from an incumbent with no loss of service and minimal loss of corporate knowledge. The plan should take into consideration the following elements as well as any additional elements deemed necessary by the offeror:

1.4.4.1 Work Turnover. The offeror shall provide a plan of action to effectively transfer tasked work that is in process at the expiration of the current contract from the incumbent to the successful offeror.

1.4.4.2 Quality Assurance. The offeror shall provide a plan of action to ensure continuation of quality review processes during the transition period from the incumbent to the successful offeror.

1.4.4.3 Training. The offeror shall provide a plan of action to implement personnel training needed during the transition period to ensure continuity between the services provided by the incumbent and the successful offeror.

1.4.4.4 Risk Mitigation Strategies. The offeror shall provide a plan of action to mitigate contract performance risks encountered during the transition period.

1.4.4.5 Security Requirements to include OPSEC, facility clearances and base access. The offeror shall provide a plan to implement the required security clearances and physical access requirements of the contract during the transition period so that service is not interrupted.

1.4.4.6 Data Transfer. The offeror shall provide a plan of action for the efficient inventory and transfer of program data from the incumbent to the successful offeror.

2.0 VOLUME 2: PAST PERFORMANCE

2.1 General

Sources of past performance evaluation information include information provided by the Offeror in response to the solicitation, information obtained from questionnaires, and any other sources available to the Government, to include, but not limited to, the Past Performance Information Retrieval System (PPIRS), Federal Awardee Performance and Integrity Information Systems, Electronic Subcontract Reporting System, or other databases; the Defense Contract Management Agency; and interviews with Program Managers, Contracting Officers, and Fee Determining Officials.

The Offeror shall complete the Past Performance Information Form found as an Attachment P8 to this RFP, for each past performance reference performed within five years of the solicitation release date. The Offeror shall submit no more than five Past Performance Information Forms as the Prime Contractor, no more than two forms for each principal subcontractor, and/or no more than two forms for each JV team member. The Offeror shall submit written consent from its principal subcontractor(s) and JV team member(s) that will allow the Government to coordinate any past performance issues directly with the Offeror. If the Offeror does not submit the written consent, the Government will address any past performance issues directly with the principal subcontractor or JV Team member and the Offeror will forfeit the opportunity to participate in any related discussions. Consequently, for any principal subcontractor and JV team member that does not provide the written consent, the Offeror shall provide the name, address, phone number, and email address with whom the Government may address any past performance issues.

The Offeror shall provide a narrative on each Past Performance Information form in the “Contract Effort Description” area that clearly describes how each contract reference has relevant work effort that matches the relevancy definitions specified in Section M of the solicitation. Additionally, the Offeror shall provide one electronic copy of the Statement of Work/Performance Work Statement for each contract reference as **Annex 1** to this Past Performance Volume. **The offeror may also include a copy of the “Contract Effort Description” from the Past Performance Information form within Annex 1.**

The primary source of past performance information will be PPIRS. If a Contractor Performance Assessment Report (CPAR) exists for multiple years for the same contract/order, all periods of performance within the recency period specified above, for that contract/order, will be used for evaluation. In the event a CPAR does not exist for a past performance reference, the Offeror shall submit the Contractor Performance Assessment Questionnaire (CPAQ) Attachment P9 to the Program Manager who is the Assessing Official. The Offeror shall include instructions for the Program Manager to send completed questionnaires within two weeks of its receipt via e-mail to the Contract

Specialist, Susanti Beebe, at Susanti.Beebe@navy.mil, thereby allowing the customer approximately two weeks to complete their response. All CPAQs should be received by the Government concurrently with the Offeror's proposal submission.

3.0 VOLUME 3: PRICE/COST PROPOSAL

If subcontractors and/or consultants are proposed, they shall provide the same information required for the prime contractor, unless otherwise noted below.

3.1 Volume Content:

(a) This Volume shall contain the Contract Compliance information specified below as follows:

i. Offeror Summary Table: The Offeror shall complete the table below. The Offeror shall include all subcontractors and team members who will be involved with the performance or management of the contract and list all sites where the work will be performed. If a teaming or subcontracting arrangement is proposed, identify the work share, distribution elements, and ratios that each contractor will perform using the table below. Also provide a definition of the legal relationship between the entities if it is other than a Prime/subcontractor relationship. (Only required from Prime contractor.)

Contractor Name (Indicate Prime, Team Member, or Sub)	CAGE Code	Place of Performance	DUNS #	% of Total Proposed Price

- ii. For each subcontractor list the type of subcontract, i.e. cost plus fixed fee, firm fixed price, labor;
- iii. Signed SF33 for basic solicitation and acknowledgment of each amendment, including completion of any RFP clause or provision that requires a fill-in or response. (Only required from Prime contractor.)
- iv. Signed Representations, Certifications, Other Statements of Offerors and Acknowledgements and/or Online Representations and Certifications Application (ORCA) reference
- v. Guarantee the length of proposal validity (for at least 210 days after proposal submission).

(b) This Volume shall also contain a copy of Section B with the Contract Line Item Number (CLIN) and Sub-CLIN Unit Prices and, for evaluation purposes, the Total Prices filled in using the estimated quantities value in the solicitation and the instructions below. Section B prices shall be provided separately in one digital data copy in MS Office 2010 Excel format on CD-ROM media. Within all Excel spreadsheets, the Offeror shall use formulas and functions to the maximum extent possible and avoid using output type "value only" cells. If links are utilized, supply those referenced files. Spreadsheets shall not be protected. (Only required from Prime contractor.)

(c) All price/cost and price/cost supporting information shall be contained in Section B and the price/cost proposal. No price or pricing information shall be included in any other technical volume including cover letters. Offerors are responsible for submitting sufficient information to enable the Government to fully evaluate their price/cost proposal.

3.2 Ground Rules and Assumptions:

(a) As this is a competitive acquisition with adequate price competition anticipated, certified cost or pricing data in accordance with FAR 15.403-1 is not required. However, in the event that adequate price competition does not exist after receipt of proposals, the Government reserves the right to request additional cost or pricing data as necessary from both the Offeror and subcontractors. Further, the Offeror may be required to provide a Certificate of Current Cost or Pricing Data prior to award, pursuant to FAR 15.406-2.

(b) The Offeror shall provide sufficient information to support its price/cost as well as an explanation of all ground rules and assumptions that affect the price/cost estimates.

3.3 Price/Cost Information:

Offerors shall submit their fully completed price/cost proposal utilizing the Cost Summary Spreadsheet (Attachments P6 and P7 for Prime and Subcontractors respectively). The spreadsheet shall be formatted on letter size (8.5 X 11) paper and shall be unprotected and unlocked, with formulae intact to show mathematical operations. The offeror shall use the CLIN Summary tab to breakout total proposed costs by CLIN.

Complete Attachment P3, (Fully Burdened Labor Rates), detailing the fully burdened labor rates for all prime contractors and their subcontractor personnel. Fully burdened labor rates are defined as direct labor rates plus all applicable burdens, to include indirect rates, fee, and subcontractor pass-through costs where applicable. For subcontractor labor, the fully burdened labor rates shall be inclusive of any pass-through charges (i.e., subcontractor handling, fixed fee on subcontractor labor, etc.) applied by the prime contractor. Proposed fully burdened labor costs may be subject to the NAVAIR labor tripwire identified in Section M. Offerors that propose a fully burdened per employee labor cost exceeding the labor tripwire shall provide rationale in their cost proposal narrative section that justifies the reasonableness of the tripwire cost for the applicable employees. (Only required from Prime contractor.)

To facilitate the establishment of streamlined task orders, the offeror shall complete Attachment P4, Streamlined Rates for Order Pricing. This spreadsheet will consist of composite fully burdened rates for each of the key and non-key labor categories, inclusive of fee. These rates will be incorporated into Section B of the contract. The Government will utilize the rates when developing estimated labor ceilings for task orders by using the estimated hours per labor category multiplied by the composite rates found in Section B. (Only required from Prime contractor.)

(a) Reasonableness and Consistency between the Technical and Price/Cost Volumes. Demonstrate that the unit prices and the total proposed price/cost are reasonable, realistic, and commensurate with the work required by the solicitation and the technical and management approaches identified in the Technical Volume of the proposal. Show traceability with the CLINS, SubCLINs, the SOW, proposed effort, and the prices/costs. Refer to specific sections in the Technical Volume as needed to illustrate the consistency between the Price/Cost Volume and the Technical Volume. The Offeror shall explain any inconsistency between promised performance and price/cost, as well as any appearance of unbalanced pricing, in the proposal.

(b) The Government is not soliciting any investments. However, in order for the Government to properly assess a proposed price/cost that appears low due to a corporate decision to absorb costs, e.g., lower than usual burdens or rates, the Offeror shall fully identify and explain any such investments.

(c) Direct/Indirect Rates: The Offeror shall use and submit Forward Pricing Rate Agreements (FPRAs), Collective Bargaining Agreements (CBAs), and Area Wage Determinations (AWDs) as applicable for all proposed personnel. The Offeror shall identify whether the labor rates proposed are FPRAs, CBAs, AWDs, ACO/DCAA recommended rates, or Offeror proposed rates. The Offeror shall propose in compliance with the current hourly rate set forth in the Department of Labor Wage Determination as applicable. The Offeror shall provide Defense Contract Audit Agency (DCAA) Information/Payroll Verification information as follows: A DCAA point of contact, with a current e-mail address, must be provided for the prime and each subcontractor. The Offeror and proposed subcontractors shall provide the most current DCAA Provisional Billing Rate Approval Letter, DCAA Final Billing Rate Approval Letter, and/or DCAA Forward Pricing Rate Agreement recommendation, payroll verification for currently employed proposed personnel, and any other information necessary to substantiate the rates proposed. Payroll verification shall consist of a form containing the title, direct labor rate, and a signed certification by an authorized representative of the company that the information contained in the form is correct. For contingent hires, the offeror shall provide contingent offer letters outlining salary information for contingent hire employees. For any prospective non-key personnel, provide information to substantiate the rates proposed. All contingent hires shall have a letter of intent submitted under the Price/Cost Volume. The letter of intent is a separate written agreement signed by the potential employee(s) to work for the Offeror effective at contract award. Any proposed consultants shall have a consultant agreement substantiating the rates proposed. If a composite rate or other pricing methodology (i.e. cost estimating relationships) is utilized, the offeror shall demonstrate how those rates were

developed. Subcontractors and team members shall provide this information either separately or included in the prime contractor's submission of this document.

The following definitions apply:

- A "contingent hire" is an individual who has committed, under a signed letter of intent, inclusive of salary information, to being employed by the Offeror if the Offeror is awarded the contract.

If any of the rates utilized by the Offeror or any subcontractors differ from the DCAA information and/or payroll verification, a justification shall be provided for the difference. If DCAA has not reviewed the rate information for an Offeror or one of its subcontractors, the Offeror must submit a detailed justification of the proposed direct and indirect rates. The Offeror shall also provide documentation verifying that it has a DCAA approved Cost Accounting System or state that its Cost Accounting System has not been approved by DCAA. Offerors shall provide the last three (3) years of actual indirect information. The Government may compare a prospective Offeror's labor category rate to the average labor rate from industry.

(d) Except for FFP type of CLINs (e.g., CPFF, CPIF or CPAF) under the solicitation, the Offeror shall fully disclose the buildup of price/cost of each CLIN.

(e) When completing the Cost Summary Spreadsheet (Attachments P6 and P7), the Offeror shall not utilize any fully burdened hourly rates when pricing the labor of its employees.

Limitation on Subcontracting:

This requirement is being set-aside for the small business. Provide a breakout to demonstrate how the prime contractor will perform at least 50% of the cost of the contract incurred for personnel with its own employees for each period of performance in accordance with FAR clause 52.219-14. Cost of contract incurred for personnel includes direct labor cost, overhead that has only direct labor as its base, and the small business's General and Administrative (G&A) rate multiplied by the labor cost.

(f) Provide a narrative that addresses any assumptions made during the preparation of the price/cost proposal and discuss the basis for the cost elements listed below:

- Direct labor rates by category. The offeror is required to submit labor rates for all proposed current, contingent, and prospective hire individuals. If composite or category averages are proposed, provide a breakdown of how rates are developed. If necessary provide a narrative to describe derivation of labor rates, use of uncompensated overtime, pools to which indirect rates are applied, historical/provisional billing rates for indirect rates for the last 3 years and description, and amount of proposed other direct costs. If the contractor requires the use of consultants in its proposal the consultant cost shall be captured under the appropriate labor CLIN not the ODCs CLIN.
- Escalation on labor. Offerors, including subcontractors, shall address escalation for all labor categories and shall provide rationale for the specific escalation rate used. Historical escalation rates shall be provided for the past three years. Offerors that do not include escalation, or an explanation as to why it is not included, may be considered unrealistically low and may have their proposals adjusted by the Government to include escalation in the option periods.
- Indirect costs (i.e. Overhead, Fringe Benefits, General & Administrative (G&A), etc.). Historical indirect costs for the past three years.
- Information needed to explain the offeror's estimating practices
- Profit/Fee: Identify profit/fee rate and total amounts proposed and identify the various cost elements to which the profit/fee is being applied. Profit, Base, Award, and Incentive fee rates, as applicable in Section B, must be clearly distinguishable. Profit/Fee shall not be applied to ODCs.
- Other Direct Costs (ODCs) by specific cost element (e.g., Travel, Material). Reimbursement for Travel will be in accordance with the Joint Travel Regulation. If the offeror proposes burdens on the Government provided ODC estimates, the offeror shall provide a percentage breakdown of the offeror's indirect costs and burdens added to the Government estimates for any and all Cost Reimbursable CLINs in Section B.

- When the offeror elects to claim Cost of Money (COM) as an allowable cost, the offeror must submit a COM form and show the calculations of the proposed amount.

3.4 Total Professional Compensation Plan:

The Offeror shall provide a Total Compensation Plan in accordance with FAR 52.222-46 for each proposed professional employee. The Plan shall include, but not limited to, the following items:

- (1) The proposed direct labor rate for each professional employee proposed;
- (2) The total cost of the proposed fringe benefits package for each professional employee proposed, including:
 - (a) list and brief summary of the benefits that make up the fringe package (e.g. vacation time, sick leave, stock, incentive plans, family leave, life insurance, severance pay, bonus plans, health insurance, holidays, location allowance, retirement benefits); and
 - (b) an itemization of the benefits that require employee contributions, and the amount of that contribution as a percentage of the cost of the particular benefit; and
- (3) Data, such as recognized national and regional compensation surveys and studies of professional, public and private organizations, used by the Offeror in establishing the total compensation structure.

3.5 Use of Government Furnished Property:

If the Offeror proposes/requires the use of Government Furnished Equipment (GFE) or Government Furnished Information (GFI), Government Furnished Property (GFP), then the Offeror shall provide:

- A complete description of the required GFE/GFI/GFP including part number and serial number, if applicable.
- Where the GFE/GFI/GFP is to be located.
- The name, organization, complete address and telephone number of a cognizant Government point of contact.
- In the case of GFE/GFI/GFP accountable to other Government contracts, a copy of the correspondence authorizing use of such GFE/GFI/GFP on this contract.
- The monetary impact to the Offeror's proposal if the proposed GFE/GFI/GFP is not provided as GFE/GFI/GFP.

Attachment 8 "Scheduled Government-Furnished Property (SGFP)," specifies the Government Property to be furnished.

Attachment 9, "Requisitioned Government-Furnished Property (RGFP)," is to be used to specify Government Property authorized for contractor requisition from DoD supply sources.

If no GFE/GFI/GFP is required, the Offeror shall so state.

3.6 Other Costs

If, for the administration and oversight of the resultant contract, the Offeror requires additional labor hours and categories above those identified within the solicitation, the offeror shall describe in detail the performance that would cause these costs. The offeror shall also provide the associated labor categories, hours, detailed cost breakout, and associated information to support the proposed variance. Any labor hours and categories identified above the Level of Effort currently outlined within this solicitation will be used in the development of the offerors most probable cost and will be incorporated into the resultant contract. The Offeror shall also describe any assumptions with regard to Government actions (e.g., providing resources whether it be equipment or people) that enabled the proposed price/cost to be lower and identify the amount by which it is lower

3.7 Government Furnished Information

3.7.1 ODCs

The Government's estimate for ODCs for the prime and all subcontract efforts, unburdened is listed below:

CLIN	Travel	Material	Total
Year 1	\$125,000.00	\$125,000.00	\$250,000.00
Year 2	\$127,875.00	\$127,875.00	\$255,750.00
Year 3	\$130,816.13	\$130,816.13	\$261,632.26
Year 4	\$133,824.90	\$133,824.90	\$267,649.80
Year 5	\$136,902.87	\$136,902.87	\$273,805.74
Total	\$654,418.89	\$654,418.89	\$1,308,837.78

The offeror shall utilize Not-To-Exceed (NTE) amounts provided by the government for ODCs and include all applicable burdens. If it is the contractor's accounting practice to apply (and invoice for) burdens with regards to ODCs, then the contractor shall propose the ODC amount plus the addition of the applicable burdens. If the contractor chooses not to burden ODCs, then the contractor shall propose an H-clause to identify this special term and condition. (NO FEE SHALL BE APPLIED TO ODCs).

3.7.2 Labor Hours

3.7.2.1 Non-Performance Based

The Government estimate is 598,150 hours for the entire work effort (5 years) for non-performance based efforts. A work-year is defined as 1920 hours exclusive of holidays and leave. The estimate hours shall be used for pricing and setting ceiling at the basic contract level for the Non-Performance Based Labor CLIN. Also, for evaluation purposes, the contractor shall propose the labor categories and hours as outlined below:

Non Performance Based (SOW 4.1 – 4.4)	Key	HOURS				
Labor Category		Year 1	Year 2	Year 3	Year 4	Year 5
Program/Project Analyst, Journeyman (Contractor off-site)	*	5,127	5,127	5,127	5,127	5,127
Program/Project Analyst, Junior (Contractor off-site)		3,418	3,418	3,418	3,418	3,418
Computer Based Training Specialist, Journeyman (Contractor off-site)		5,127	5,127	5,127	5,127	5,127
Computer Based Training Specialist, Journeyman (St. Inigoes on-site)		1,709	1,709	1,709	1,709	1,709
Computer Programmer, Junior (Contractor off-site)		1,709	1,709	1,709	1,709	1,709
Computer Programmer, Junior (St. Inigoes on-site)		1,709	1,709	1,709	1,709	1,709
Computer Programmer, Journeyman (Contractor off-site)		6,836	6,836	6,836	6,836	6,836
Computer Programmer, Senior (Contractor off-site)		3,418	3,418	3,418	3,418	3,418
Computer Scientist, Junior (Contractor off-site)		3,418	3,418	3,418	3,418	3,418
Computer Scientist, Journeyman (Contractor off-site)		3,418	3,418	3,418	3,418	3,418
Computer Systems Analyst, Senior (Contractor off-site)		3,418	3,418	3,418	3,418	3,418
Computer Systems Analyst, Journeyman (Contractor off-site)		6,836	6,836	6,836	6,836	6,836

Computer Systems Analyst, Journeyman (St. Inigoes on-site)		1,709	1,709	1,709	1,709	1,709
Computer Systems Analyst, Junior (Contractor off-site)		11,962	11,962	11,962	11,962	11,962
Information Security Analyst, Junior (Contractor off-site)		855	855	855	855	855
Information Security Analyst, Journeyman (Contractor off-site)		855	855	855	855	855
Computer and Information Research Scientist, Journeyman (Contractor off-site)	*	1,709	1,709	1,709	1,709	1,709
Logistics Analyst, Junior (Contractor off-site)		1,709	1,709	1,709	1,709	1,709
Logistics Analyst, Journeyman (Contractor off-site)		3,418	3,418	3,418	3,418	3,418
Manager, Journeyman (St. Inigoes on-site)	*	1,709	1,709	1,709	1,709	1,709
Program Manager, Senior (Contractor off-site)	*	1,709	1,709	1,709	1,709	1,709
Software Engineer, Senior (Contractor off-site)	*	1,709	1,709	1,709	1,709	1,709
Software Engineer, Journeyman (Contractor off-site)		3,418	3,418	3,418	3,418	3,418
Subject Matter Expert (Navy Maintenance Lead), Journeyman (Contractor off-site)	*	1,709	1,709	1,709	1,709	1,709
Subject Matter Expert (S1000D IETM Lead), Journeyman (St. Inigoes on-site)	*	3,418	3,418	3,418	3,418	3,418
Systems Analyst, Senior (Contractor off-site)	*	3,418	3,418	3,418	3,418	3,418
Systems Analyst, Journeyman (Contractor off-site)		6,836	6,836	6,836	6,836	6,836
Systems Analyst, Journeyman (St. Inigoes on-site)		1,709	1,709	1,709	1,709	1,709
Systems Analyst, Junior (Contractor off-site)		3,418	3,418	3,418	3,418	3,418
Systems Analyst, Junior (St. Inigoes on-site)		1,709	1,709	1,709	1,709	1,709
Logistics Engineer, Senior (Contractor off-site)	*	3,418	3,418	3,418	3,418	3,418
Logistics Engineer, Journeyman (Contractor off-site)		5,127	5,127	5,127	5,127	5,127
Logistics Engineer, Junior (Contractor off-site)		1,709	1,709	1,709	1,709	1,709
Technical Writer II, Junior (Contractor off-site)		1,709	1,709	1,709	1,709	1,709
Technical Writer II, Junior (St. Inigoes on-site)		1,709	1,709	1,709	1,709	1,709
Training and Development Specialist , Journeyman (St. Inigoes on-site)	*	6,836	6,836	6,836	6,836	6,836
Estimated Annual Labor Hours		119,630	119,630	119,630	119,630	119,630
Estimated Total Hours		598,150				

*Indicates 1 Key Personnel

Note: unless otherwise indicated, the off-site at contractor facilities work shall be performed within 50 miles of Norfolk, VA.

3.7.2.2 Performance Based

The Government estimate is **73,850** hours for the entire work effort (5 years) for performance based efforts. A work-year is defined as 1920 hours exclusive of holidays and leave. The estimate hours shall be used for pricing

and setting ceiling at the basic contract level for the Performance Based Labor CLIN. Also, for evaluation purposes, the contractor shall propose the labor categories and hours as outlined below:

Performance Based (SOW 4.5)	Key	HOURS				
Labor Category		Year 1	Year 2	Year 3	Year 4	Year 5
Program/Project Analyst, Journeyman (Contractor off-site)	*	633	633	633	633	633
Program/Project Analyst, Junior (Contractor off-site)		422	422	422	422	422
Computer Based Training Specialist, Journeyman (Contractor off-site)		633	633	633	633	633
Computer Based Training Specialist, Journeyman (St. Inigoes on-site)		211	211	211	211	211
Computer Programmer, Junior (Contractor off-site)		211	211	211	211	211
Computer Programmer, Junior (St. Inigoes on-site)		211	211	211	211	211
Computer Programmer, Journeyman (Contractor off-site)		844	844	844	844	844
Computer Programmer, Senior (Contractor off-site)		422	422	422	422	422
Computer Scientist, Junior (Contractor off-site)		422	422	422	422	422
Computer Scientist, Journeyman (Contractor off-site)		422	422	422	422	422
Computer Systems Analyst, Senior (Contractor off-site)		422	422	422	422	422
Computer Systems Analyst, Journeyman (Contractor off-site)		844	844	844	844	844
Computer Systems Analyst, Journeyman (St. Inigoes on-site)		211	211	211	211	211
Computer Systems Analyst, Junior (Contractor off-site)		1,478	1,478	1,478	1,478	1,478
Information Security Analyst, Junior (Contractor off-site)		105	105	105	105	105
Information Security Analyst, Journeyman (Contractor off-site)		105	105	105	105	105
Computer and Information Research Scientist, Journeyman (Contractor off-site)	*	211	211	211	211	211
Logistics Analyst, Junior (Contractor off-site)		211	211	211	211	211
Logistics Analyst, Journeyman (Contractor off-site)		422	422	422	422	422
Manager, Journeyman (St. Inigoes on-site)	*	211	211	211	211	211
Program Manager, Senior (Contractor off-site)	*	211	211	211	211	211
Software Engineer, Senior (Contractor off-site)	*	211	211	211	211	211
Software Engineer, Journeyman (Contractor off-site)		422	422	422	422	422

Subject Matter Expert (Navy Maintenance Lead), Journeyman (Contractor off-site)	*	211	211	211	211	211
Subject Matter Expert (S1000D IETM Lead), Journeyman (St. Inigoes on-site)	*	422	422	422	422	422
Systems Analyst, Senior (Contractor off-site)	*	422	422	422	422	422
Systems Analyst, Journeyman (Contractor off-site)		844	844	844	844	844
Systems Analyst, Journeyman (St. Inigoes on-site)		211	211	211	211	211
Systems Analyst, Junior (Contractor off-site)		422	422	422	422	422
Systems Analyst, Junior (St. Inigoes on-site)		211	211	211	211	211
Logistics Engineer, Senior (Contractor off-site)	*	422	422	422	422	422
Logistics Engineer, Journeyman (Contractor off-site)		633	633	633	633	633
Logistics Engineer, Junior (Contractor off-site)		211	211	211	211	211
Technical Writer II, Junior (Contractor off-site)		211	211	211	211	211
Technical Writer II, Junior (St. Inigoes on-site)		211	211	211	211	211
Training and Development Specialist, Journeyman (St. Inigoes on-site)	*	844	844	844	844	844
Estimated Annual Labor Hours		14,770	14,770	14,770	14,770	14,770
Estimated Total Hours		73,850				

*Indicates 1 Key Personnel

Note: unless otherwise indicated, the off-site at contractor facilities work shall be performed within 50 miles of Norfolk, VA.

3.7.3 Incumbent Information

The incumbent contractor is:

Antech Systems
510 Independence Parkway, Suite 100
Chesapeake, VA 23320

The incumbent subcontractors are:

- 1) Booz Allen Hamilton
- 2) ManTech Systems Engineering
- 3) Orbis
- 4) Pentecom
- 5) Precise Systems

3.7.4 Place of Performance

The place of performance for this effort is Webster Field, St. Inigoes, MD, and at the contractor facilities.

This requirement shall be performed approximately 80% off-site at the contractor's facilities. The off-site work shall be performed within 50 miles of Norfolk, VA.

3.7.5 Government Spaces

The Government has the ability to provide 20 spaces at its St. Inigoes facility for this effort.

(End of Summary of Changes)